

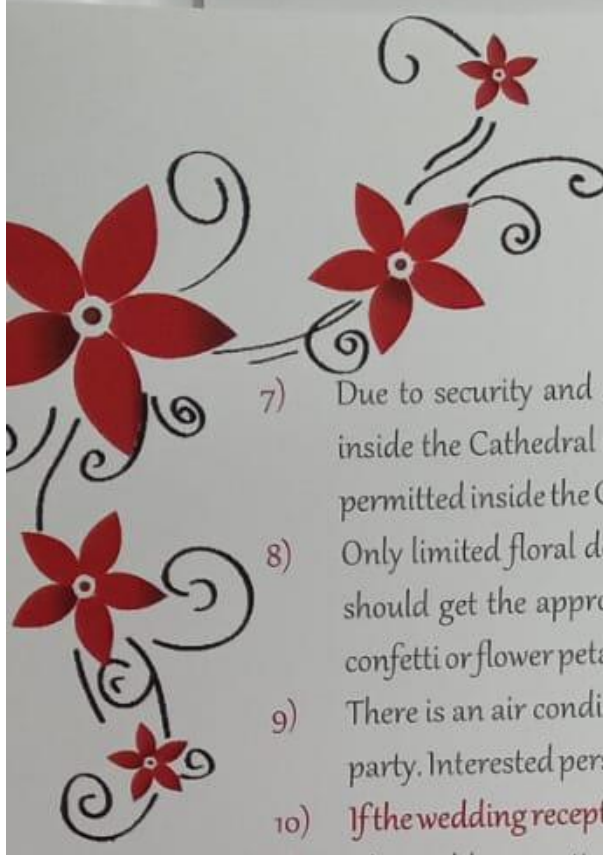


Pastoral Guidelines For Weddings At the Cathedral

(Please read the following conditions carefully before making the booking)

- 1) The Bridegroom should arrive not less than 20 minutes before the service and the Bride not less than 15 minutes before the arranged time of the wedding service.
- 2) The Bride and the Bridegroom along with their parents and the Best man and the Bridesmaid are invited to the 7.00 am Holy Eucharist on the day of the wedding. After the service there will be a preparation and rehearsal at 7.45 am which will end at 9.00 am.
- 3) Only the authorised texts can be used in the Order of Service. A copy can be had from the Cathedral office or the Presbyter. The Presbyter should approve the 'print ready' format of the Wedding Order of Service before it is printed. The printed Song sheet/Order of Service should be brought for the preparation and handed over to the Manager during Preparation.
- 4) The Bishop in Madras or the Cathedral Presbyter will solemnise the wedding. The Cathedral Presbyter should be informed if there are other presbyters from the CSI Diocese of Madras who are going to attend the wedding.
- 5) Only Presbyters / Bishops from other Dioceses of the CSI or from other denominations with which CSI is in communion will be able to participate in the worship. However, permission should be sought from the Bishop in Madras, if Presbyters / Bishops from other Diocese of the CSI or from other denominations with which CSI is in communion would like to participate in the service.
- 6) Photographers can be a nuisance in worship. The Cathedral is very committed to a very high standard of worship. Only two photographers (one video and one still and not one for the groom and another for the bride) will be permitted during the service. The photographers can record only from the designated area. We will ensure that the sanctity of worship is maintained in the Cathedral.



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- 7) Due to security and safety concerns no fireworks of any kind will be permitted inside the Cathedral campus for the weddings. No Flex banners or boards will be permitted inside the Cathedral grounds.
 - 8) Only limited floral decoration will be permitted inside the Cathedral. The parties should get the approval of the decoration plan from the Manager. Showering of confetti or flower petals on the carpet is not allowed.
 - 9) There is an air conditioned guest room facility available for the use of the wedding party. Interested persons could contact the Trust office.
 - 10) **If the wedding reception is held in the Cathedral grounds:**
 - a) The wedding parties should note that the Cathedral is a place of prayer and the facilities of the Cathedral should be used with this in mind.
 - b) An amount of Rs. 10000/- will be collected for cleaning the Cathedral premises.
 - c) The use of plastic tumblers/cups is not permitted in the Cathedral premises.
 - d) Music should not be played in the Cathedral grounds during the wedding service.
 - e) Christian music/songs could be played during the reception. Film songs should not be played or performed in the Cathedral campus.
 - f) The users should plan to leave the campus by 11.00 pm and before leaving should report to the watchman who will be near the church.
 - g) Alcohol should not be served in the Cathedral premises.
 - h) Only the preinstalled lighting can be used for the reception in the Cathedral grounds. The available stage should be used and no major structure can be put in the grounds.
 - i) The furniture and other fittings used for the reception should be cleared by 8.00 am the next day after the wedding. If the furniture and fittings are left behind it will be a problem for the party having wedding that day.
 - j) The Cathedral staff should not involve in promoting wedding service providers, if they do the matter should be reported to the Cathedral Presbyter.
 - k) Cathedral staff are paid by the Cathedral for wedding, wedding users should not pay tips to the workers and if Cathedral staff insist on tips the matter should be brought to the notice of the Cathedral Presbyter immediately.
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